



YWCA Vermont Camp Hochelaga Day Camp Counselor Job Description

Overview: YWCA Vermont seeks an experienced professional to provide care, mentorship, and leadership as a Camp Counselor at Camp Hochelaga for the summer camp season. For all seasonal staff, the camp season is June to August*. YWCA Vermont Camp Hochelaga serves more than 1,000 people each summer through camp programs, facilities use, and volunteer opportunities that engage the community in YWCA's mission, *eliminating racism and empowering women*.

**The exact dates are dependent on your specific role, which certifications/trainings you will be a part of, and our seasonal calendar for camp – we will discuss with you the exact dates during the interview/hiring process*

Salary: This position is classified as seasonal, exempt. Salary is based upon applicant's skills and experience.

Responsible to: Day Camp Director, Assistant Camp Director, and Camp Director

Qualifications:

- This position offers a residential option but on-site living is not a position requirement
- Ability to take initiative; proactive without waiting for direction; strong sense of personal accountability to flawlessly execute consistently;
- Demonstrate exceptional leadership skills
- Ability to be a consistent and positive mentor and source of support and care for girls ages 6-17.

Responsibilities:

- Provide care and supervision for campers in your program area or cabin of responsibility.
- Plan, prepare for, and deliver programming for campers in assigned programming areas or areas of interest.
- Work closely with program area directors to plan engaging programming across all areas of camp throughout the season.
- Fully engage and participate in staff training week.
- Attend all relevant and assigned staff meetings.
- Support and instruct campers in emergency procedures such as fire drills, evacuations, Day Camp emergency or other emergency situations.
- Teach and monitor proper use of equipment, supplies and safety considerations;
- Evaluate current season and make recommendations for equipment, supplies, staff needs and program improvements for the following season;
- Maintains longstanding Hochelaga traditions and emphasizing a camp culture that is relevant, healthy and fun;
- Lead by example in observing and enforcing camp rules and safety regulations;

- Supervise all assigned aspects of the campers' day including morning reveille, cabin clean-up, meal times, rest hour, activities or classes, bed-time and other on-duty times;
- These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required;

Essential Functions:

- Ability to communicate and work with a variety of age and skill level groups and provide necessary instruction to staff and campers;
- Visual and auditory ability to identify and respond appropriately to environmental and other hazards related to the activity or situation;
- Cognitive ability to plan and conduct activities and supervise staff and campers;
- The strength and endurance required to maintain constant supervision of campers in all assigned areas while on duty;
- Ability and desire to teach creative arts in at least one of the arts areas to children of varying ages;
- Ability to set up demonstration area and program, and to teach skills to staff and campers of all ages;
- Ability to request and accept guidance and supervision;
- Ability to respect and cooperate with fellow staff and administration;
- Ability to participate in a strenuous camp program with campers, while maintaining a high level of energy and enthusiasm;
- Self-motivated, leadership ability, safety conscious and responsible;

YWCA of Vermont, Inc. does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by law.

YWCA Vermont Camp Hochelaga

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